

## **ROLTON GROUP LIMITED POLICY ON BUILDING INFORMATION MODELLING (BIM)**

### **SCOPE**

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This document sets out the Building Information Modelling (BIM) Policy of Rolton Group Limited.

It covers activities undertaken by the Group throughout all office locations and operations nationally. We will review this policy for continued suitability as a minimum annually, and ensure any changes in procedure are adopted by all staff.

### **POLICY STATEMENT**

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The Rolton Group Limited is committed to the implementation of BIM and fully supports its collaborative working to achieve effective and efficiently designed, constructed and managed projects.

We will work with clients and the wider project team to achieve the benefits of an integrated BIM system.

We will comply with industry best practice and client specific policies and standards.

### **PURPOSE**

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All UK government departments and agencies have been required to phase-in adoption of fully compatible 3D BIM on all projects since 2016 (Government Construction Strategy, May 2011).

Even though not every project we work on requires BIM level 2 we endeavor to uphold an equivalent working process for all projects, to take advantage of the inherent benefits to collaboration and co-ordination.

BIM is relevant to many parts of our business and a number of disciplines including our Mechanical, Electrical, Civil and Structural departments.

### **RESPONSIBILITIES**

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The Rolton Group Limited Board is responsible for reviewing and approving the direction and implementation of this policy.

Operating Company Directors are responsible for taking measures to help their staff act in compliance with this policy and remain at the forefront of developments in BIM usage.

The Rolton Group Limited's BIM Manager and BIM Champion(s) are responsible for revising and implementing this policy and our wider BIM strategy.

The Senior Management Team are required to check that their staff are aware of this policy.

All staff are required to comply with the policy requirements and share responsibility for our performance in implementing it.

## IMPLEMENTATION

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The Rolton Group Limited's offices will follow the practices documented in our CAD Manual and Document Naming Manual when working on BIM projects and will use a file structure that is compliant with the Construction Industry Council work stages.

Any relevant documents that we produce, such as BIM Execution Plans, will be made available to clients prior to any works to ensure that our processes are compatible and appropriate.

Project information such as drawings and schedules will be issued in accordance with the project-specific requirements of the Common Data Environment.

We will provide appropriate software and training to enable our staff to work efficiently and effectively in a BIM environment.

We will comply with the requirements of each guidance document required to achieve BIM maturity level 2 (PAS 1192, etc.) as required for each project.



Managing Director

Date: 1<sup>st</sup> July 2020